

CT State Informational Webinar Series

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## **Transitioning**

**Legacy 12-College Banner  
to  
CT State One College Banner**

**CT STATE**  
COMMUNITY COLLEGE

# Introductions & Agenda



**Manuel Gomez, PhD**  
Associate Vice President of  
Academic Operations

# Presenters



**Brenda Whalen**

Deputy CIO – Enterprise Applications, CSCU SO



**Lourdes Cruz**

Executive Director, Student Information Services

# Agenda



Project Overview



Data Migration



Go-Live Milestones

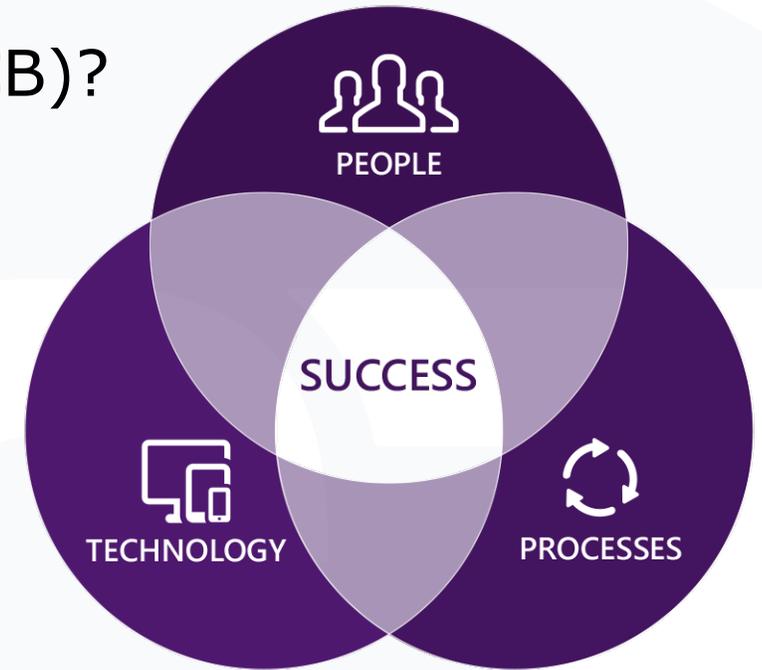


What's Different -  
Key Configuration Changes

# Project Overview

## ➤ What is the One College Banner Project (OCB)?

- Legacy Banner → CT State Banner
- Not just Banner
  - Banner Self-Service – All Modules
  - CRM Recruit
  - CRM Advise
  - DegreeWorks
  - myCTState (replaces myCommNet)
  - Acalog - Online Catalog
  - Curriculog – Curriculum Management
  - Course Leaf Section Scheduler
  - EMS – Events Management System
  - TouchNet



# Project Overview

- CT State Initiative - Not an IT Project
  - People, Process & Technology
  - 150+ Team Members
  - No Team, Policies & Procedures - No Banner
  - No Banner – No Administrative Technology to:
    - ❖ Manage Financials
    - ❖ Procure Goods & Services
    - ❖ Recruit & Admit Students
    - ❖ Process & Award Financial Aid
    - ❖ Advise & Register Students
    - ❖ Manage Student Billing
    - ❖ Complete Degree Audits
    - ❖ Award Degrees & Graduate Students



# Project Overview - FAQs

- Why does CT State need a new instance of Banner?
- How is One College Banner (OCB) accessed?
- Will there be “X” accounts and college specific accounts?
- Who can access One College Banner?
- Will all 12-College Banner (12CB) data be migrated to OCB?



# Data Migration

## ➤ **General Person (GP) & GP-Synch**

- ~1.7 Million Identities Imported
- Person Data Synchronization

## ➤ **Finance Module**

- CSU SO Chart of Accounts
- Vendor Information
- Fixed Asset Information

## ➤ **Financial Aid Module**

- One-time Requirements
- Comments
- Satisfactory Academic Progress (SAP)
- Direct Loan Information
- User Defined Field Data

# Data Migration

## ➤ Student Module

- Institutional Academic History
- Transfer History
- Awarded Degrees & Diploma Information
- General Student Data
- Veteran Information
- Student Attributes
- Student Cohorts
- Assigned Advisors
- High School
- Prior College
- Prior Degree
- Active Holds
- Faculty & Advisors

# Data Migration

## ➤ **Student Accounts Receivable Module**

- Detail Codes Simplified
  - 5,577 12-College Codes → 393 One College Codes
- Account Balance Load - July 2023
- Balance Details – 3 Categories
  - Outstanding Write-off Transactions
  - Summarized Balance as of December 2021
  - Transaction Detail January 2022 – June 2023

# Banner Data Migration Milestones

- General Person Migration & Synch
- Catalog Load
- Curriculum Load (Programs)
- Faculty/Advisor Records
- Financial Aid Data to support 23-24 AY
- General Student & Related Data
- Institutional Academic History & Transfer History
- Awarded Degrees
- Supplemental Financial Aid Load – Spring 2023
- Account Receivable Balance Load
- Supplemental Faculty/Student/History – Spring 2023
- Supplemental Financial Aid – Summer 2023
- Supplemental Faculty/Student/History – Summer 2023
- IRDB & Extracts for CT State (priority order)

May 2022

September 2022

September 2022

December 2022

January 2023

February/March 2023

February/March 2023

February/March 2023

May/June 2023

July 2023

July 2023

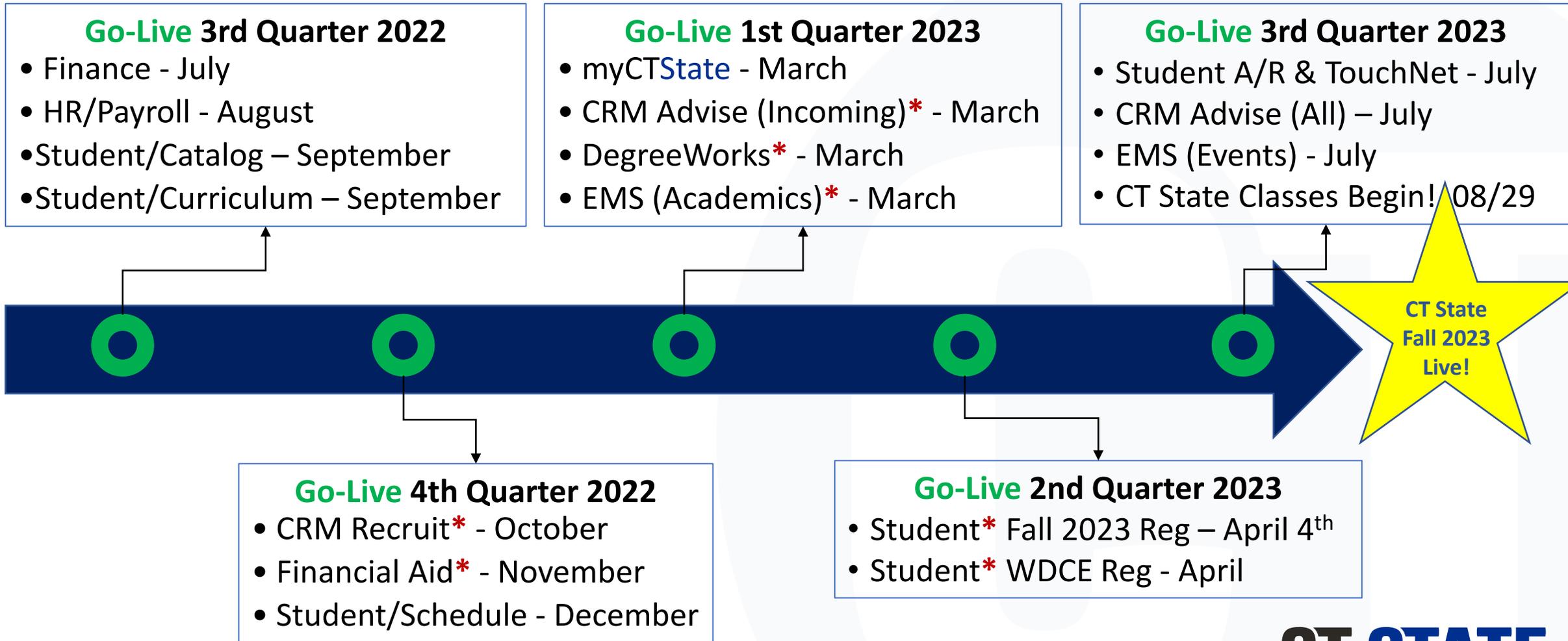
August 2023

August 2023

September 2023



# Go-Live Milestones



\* Concurrent operations of 12-College and CT State Banner & 3<sup>rd</sup> party applications.

# 3<sup>rd</sup> Quarter 2022

- Finance – July **Live!**
  - New Chart of Accounts for CT State
  - Online Requests & Approvals

Training Available – Tuesdays, 11AM & 2PM  
email: [CSCU-ProcurementSSO@commnet.edu](mailto:CSCU-ProcurementSSO@commnet.edu) to sign-up

- HR/Payroll – August **Live!**
  - 7 of 9 Payrolls Fed to Finance
  - Recoding & CF2 Pages now Deployed

- Catalog/Curriculum – September **Live!**
  - CT State UG & WDCE Courses Loaded
  - UG & WDCE Programs Loaded
  - Academic Operations & WDCE Validating



# 4<sup>th</sup> Quarter 2022

- CRM Recruit – October **Live!**

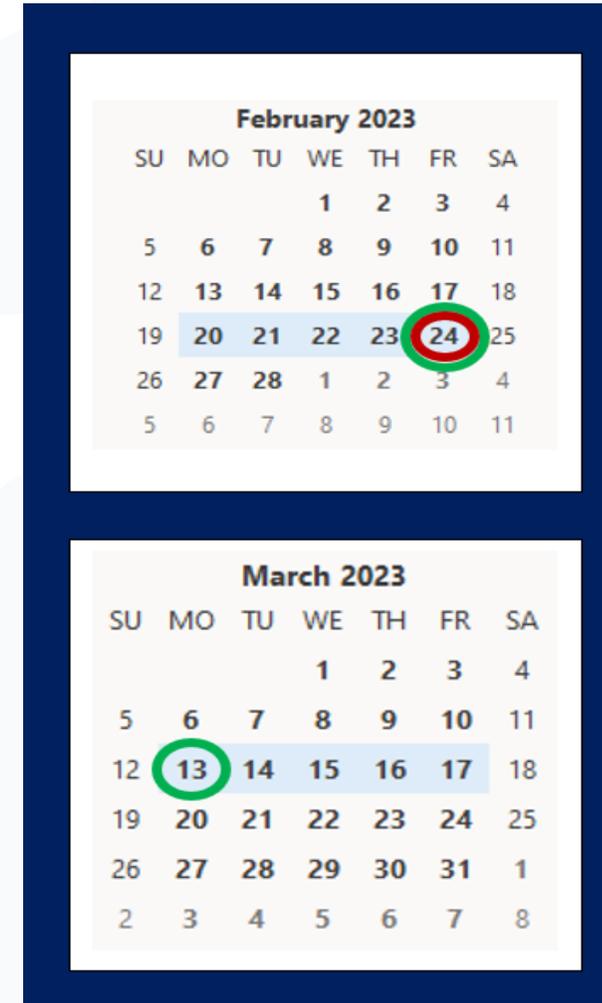
10/1/2022 - 12/3/2022	Nursing & Health Careers	Other Academic Program	Totals
Inquiry	19	69	88
Application Started	280	1122	1402
Application Submitted	1280	2269	3549
Application Complete	4	589	593
Admit	0	38	38
Enrolled	0	0	0
<b>Totals</b>	<b>1583</b>	<b>4087</b>	<b>5670</b>

- Financial Aid – November **Live!**  
1,712 Aid Applications Received to-date!
- Faculty & Advisor Data – December **Live!**  
6,520 Records Imported



# 1<sup>st</sup> Quarter 2023

- End to End Testing & Signoff - February
- myCTState – March
- Banner 9 Self-service – March
- CT State CRM Advise - March
- CT State DegreeWorks– March
- CT State EMS - March



# 2<sup>nd</sup> Quarter 2023

## Registration Begins!

- CT State Fall 2023 Registration Opens – April 4<sup>th</sup>
- CT State WDCE Registration Opens – April 10<sup>th</sup>



# 3<sup>rd</sup> Quarter 2023

- Student A/R & TouchNet – July
  - Account Balance Load & Reconciliation 6/28 -7/3
  - Fall 2023 & WDCE Fee Assessment & Bills 7/5
  
- CT State CRM Advise – July
  - 12-College CRM Advise Data Merge into One College CRM Advise
  - 12-College CRM Advise Shutdown
  
- CT State EMS Events - July
  - Events Management & Room Reservations

**August 29th, 2023**  
**CT State Classes Begin!**



# Key Configuration Changes

Presented by Lourdes Cruz



Remain Calm – It's Still Banner!

# Term Codes

- Collapsed - No Longer College Specific
- Workforce Development/CE (WDCE) - Separate Year-long Term
- Term Definition - Standardized across CSU
  - Digits 1-4: Ending Academic Year
    - 2024 = 2023-2024 academic year
    - 2025 = 2024-2025 academic year
  - Digits 5-6: Term Designator
    - 00 = WDCE
    - 03 = Concurrent Enrollment
    - 10 = Fall
    - 20 = Winter
    - 30 = Spring Break (CSUs only)
    - 40 = Spring
    - 50 = Summer
- Part of Term

## **Term Code Examples:**

- 202400: WDCE 2023-2024
- 202403: Concurrent Enrollment 2023-24
- 202410: Fall 2023
- 202420: Winter 2023-2024
- 202440: Spring 2024
- 202450: Summer 2024

# Level Codes

- Collapsed - No Longer College Specific
  
- Credit Level
  - UG – Undergraduate  
(\*1 Levels will exist in legacy academic history, but no longer used.)
  
- WDCE Levels
  - BI – Business & Industry
  - PE – Personal Enrichment
  - WD – Workforce Development  
(\*2 Levels will exist in legacy academic history, but no longer used.)

# Program Codes

## ➤ Approved Credit Programs

[Programs by School - Connecticut State Community College - Acalog ACMS™](#)

## ➤ Aligned – All Alpha & Not College Specific

## ➤ Credit Programs 1:1 (Major)

## ➤ Naming Convention - Credit

- Major Code, e.g., ACCT...
- Degree Code, e.g., AA, AS...
- Program Category, e.g., AOS, TAP...

## ➤ General Studies and Liberal Arts & Sciences

- Separate Programs for each Area of Study (AOS)

### **Program Examples:**

- ACCT-AS Accounting
- ACCT-CC Accounting Certificate
- ARTT-AA-TAP Art Studies
- GSAH-AS-AH General Studies (Arts & Humanities)
- GSAH-AS-BH General Studies (Business & Hospitality)
- GSAH-AS-ET General Studies (Engineering & Tech)
- GSAH-AS-NH General Studies (Nursing & Health)
- GSAH-AS-SB General Studies (Social & Behavioral Science)
- GSAH-AS-SM General Studies (Sciences & Mathematics)

# Program Codes

- Aligned – All Alpha & Not College Specific
- WDCE Programs 1:Many (Major)
- Naming Convention – Non-Credit
  - Umbrella Category
  - WD – Indicating WDCE Program
  - Major Code – If Applicable-

## **WDCE Program Examples:**

○ ACCT-WD	Accounting
○ AOP-WD	Administrative Office Procedures
○ BOAT-WD	Boating
○ CANB-WD	Cannabis Studies
○ EKG-WD	Electrocardiogram
○ PHLB-WD	Phlebotomy
○ MASG-WD-MASG	Massage Therapy
○ NURS-WD-PCTA	Patient Care Technician – Advanced
○ NURS-WD-PCTB	Patient Care Technician – Basic

**NOTE – program codes beginning with college letter designator will exist to support legacy academic transcripts.**

# Major Codes

- Standardized – Not College Specific
- 4-Character Alpha

## **Major Examples:**

- ACCT Accounting
- AUTO Automotive Technology
- EKGT EKG Technician
- OSHA OSHA

**NOTE – major codes beginning with college letter designator will exist to support legacy academic transcripts.**

# Subject & Course #s

- Subject Codes Standardized – Not College Specific
- Subject/Discipline Code Format - 3-4 Character – No Asterisks

## **Subjects (UG) Examples:**

- CAD Computer Aided Drafting/Design
- EDUC Education
- WMTR Water Management and Treatment

## **Subjects (WDCE) Examples:**

- AOP Admin Office Procedures
- EKG Electrocardiogram
- SPIN Special Interest Courses

# Subject & Course #s

- Course Number Ranges – Have Meaning
  - 0000 – 0899: Workforce Development and Personal Enrichment
  - 0900 – 0999: Developmental Courses
  - 1000 – 1999: First-year Courses, or Prerequisite for Advanced Courses
  - 2000 – 2999: Second-year Courses
  
- Second Digit – Represents Specific Area of Focus
  
- Third & Fourth Digits – Sequential or Reserved Designator
  - xx80 - Test Prep Course
  - Xx90 – Seminar/Capstone
  - Xx91 – Travel Abroad Experience
  - Xx92 – Professional Practice Experience
  - Xx93 – Optional Clinical Experience
  - Xx94 – Clinical Experiences/Co-Ops
  - Xx95 – Internships/Practicum
  - XX97 – Elective (for transfer-in use)
  - Xx98 – Special Topics – courses not in department’s permanent curriculum
  - Xx99 – Independent Study

# CRNs – Course Reference Numbers

- 5-digits
- Not Campus Specific
  - Campus Code of Section Identifies Location
- Credit Sections
  - One-up Number Starting with Term Designator, e.g., 10, 20, 40, 50  
Fall: 10001, 10002; Winter: 20001, 20002; Spring: 40001, 40002; Summer: 50001, 50002
- Concurrent Enrollment
  - One-up Number Starting with 70, e.g., 70001, 70002...
- Workforce Development / Continuing Ed
  - One-up Number Starting with 80, e.g., 80001, 80002...

# Campus Codes

- Actual Campus Locations
- 2-Character Alpha - primary/satellite campus locations, e.g.
  - AS – Asnuntuck
  - CA – Capital
  - DB – Danbury...
- HSC – High School
  - Actual high school location will be a building code.
- Military Locations – assigned unique campus code, e.g.:
  - NSB – Navy Submarine Base
  - CSB – Coast Guard Base...
- Correctional Facilities - assigned unique campus code, e.g.:
  - XCH – Cheshire Correctional
  - XYK – York Correctional...

# Home Campus

- How will it be assigned?
  - For new students - selected during application process.
  - For continuing students – assigned during data migration.
- Will be:
  - Managed on the General Student record.
  - Associated with the Student's primary curriculum.
  - The foundation of the CT State transcript.
- Will dictate:
  - Where services will be provided, e.g., GP Advisor, Faculty Advisor, counseling, etc..
  - Where students will attend commencement.
  - Eligibility for campus specific programs.
  - Campus specific fees.

# Home Campus - Implications

- Dictates Legacy Transcript – Foundation of CT State UG Transcript
- Residential Credit Requirement – Earned/Transferred to Home Campus

# Home Campus – Scenario/Outcome

## ➤ **Scenario: Student attending multiple colleges**

- Manchester Legacy Transcript - Designate “Home” campus
  - 15 Manchester institutional credits
  - 3 Tunxis transfer credits
- Tunxis Legacy Transcript
  - 3 Tunxis institutional credits
  - 6 Eastern transfer credits
- Three Rivers Legacy Transcript
  - 6 Three Rivers institutional credits

## ➤ **Outcome: CT State UG Level Transcript – Post Migration**

- 15 Manchester institutional credits
- 3 Tunxis transfer credits
- Credits toward residency requirement = 18
- Credits applied to Financial Aid = 18

# Roles & Responsibilities

- Gayle Barrett - AVP Enrollment and Retention Services
- Diane Clokey – Director of Catalog and Special Projects
- Argelio Marrero – Director of Reporting and Compliance
- Steve Mendes – Director of Online Student, Faculty, & Advisor Services
- Jennifer Mueller – Coordinator of Workforce Development
- Ryan Pierson - Director of Scheduling & Online Programs
- Anita Sparrow – Registration & Academic History
- Susan Winn – Degree Audit Technology
- Noel Rosamilio – Manager of Enrollment Operations
  - 3 Regional Directors of Enrollment Services
    - Jim Connelly
    - Kevin Kelley
    - Jean Main

# Next Step

- January - Finalizing Security Banner Access - CT STATE
  
- February – End-to-End Testing
  - OCB Staff Training
    - Advising
    - Registration
  
- March - August
  - Trainings continue for OCB
  - My CTSTATE Videos
    - Faculty
    - Students

# **Live Q & A**

Questions may be entered in the chat...

# Frequently Asked Questions (FAQs)

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<https://www.ct.edu/merger/faqs#academic>



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