Requirements to run for SGA Treasurer

1. Shall have been a voting member of the SGA for at least one (1) semester.
2. Shall have a minimum GPA of 2.5.
3. Shall be carrying minimum six (6) academic credits.
4. Shall present a petition of one hundred (100) signatures from the student body, to the SGA excluding SGA members. (see petition attached)
5. Shall submit an essay to the SGA advisors explaining why they want to be Treasurer

All paperwork shall be submitted to the Director of Student Activities 2 weeks prior to SGA elections for verification. Please contact Karen Blake, Student Activities Director at KBlake@nv.edu if you have any questions or call 203-575-8269.

Responsibilities of the SGA Treasurer

As stated in the SGA Constitution: Treasurer

1. Shall chair the Budget Committee.
2. Shall monitor all allocations to each club.
3. Shall keep all financial records of expenditures and receipts of the SGA.
4. At the end of the fiscal year, shall make a written financial report to the SGA.
5. At the first meeting of each month, shall make a written financial report of all accounts to the SGA.
6. Shall prepare a tentative Student Activities Budget in conjunction with the Budget Committee and the Director of Student Activities.
7. May not be an officer of any other organization on campus.
8. Provide written notice to the clubs via their representative(s) and advisor(s) that their accounts have been frozen due to nonattendance at SGA meetings.

CT STATE COMMUNITY COLLEGE
NAUGATUCK VALLEY

Naugatuck Valley Student Government Association

Election Petition - Treasurer

Name:_____ **Email Address:**_____

Banner ID:_____ **Phone:** _____

I,_____, resolve to contend for the office of **Treasurer** of the Naugatuck Valley Student Government Association. The undersigned petitioners deem that I am competent to satisfactorily fulfill the duties and obligations of the **Treasurer** position, as stated in the Student Government Association Constitution.

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CT STATE COMMUNITY COLLEGE
NAUGATUCK VALLEY

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