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Quinebaug Valley Academic Senate – Year in Summary 2023-2024

For complete records of actions taken by the Academic Senate of Quinebaug Valley Campus of Connecticut State Community College from fall 2023 to spring 2024, refer to the included minutes at the end. This is a summary of key events from the year, along with concerns and opportunities going forward, prepared by Academic Senate President Jakob Spjut, with thanks to Vice President Shelley Buchbinder.

The first major action of the QV Academic Senate was to **call for a failed search on the search for a Dean of Faculty and Students** at our September meeting (see 2023-09-18 QV Academic Senate Minutes, 3 and 4). CEO Karen Hynick considered our resolution seriously as part of her hiring decision, and ultimately decided to fail the search, as our resolution recommended.

Another leadership opportunity occurred at the very end of the academic year in May 2024, as **CT State President Maduko solicited input on an interim CEO** to replace CEO Hynick she stepped in as interim Provost. The Academic Senate recommended that John Lewis be appointed as Interim CEO. This written resolution communicated the key qualities and qualifications that made John Lewis a good choice for CEO, and QV Staff Senate endorsed it, while separately providing their own list of desired qualifications for a CEO in general. While the intent of the resolution was sent to President Maduko, it's unfortunately unclear if the full text of the resolution was actually sent to him or not, and ultimately President Maduko appointed Dr. Gomez as QV's interim CEO.

To address concerns about the Academic Planning Process possibly being a hasty reaction to budgetary pressure that could result in poor decisions, the Academic Senate supported a **Resolution from**

Gateway on Academic Planning. The Academic Planning Process committee ended up spending their time collecting information and then determining how to prioritize current programs for review, with a planned program review schedule released in spring 2024. While single-campus programs can now proceed according to that schedule with program coordinators on each campus performing the review, there are still concerns about how multi-campus program review will proceed that need to be resolved.

There were growing pains with **CT State shared governance** throughout the year, as we tried to learn who does what. Various discussions and motions throughout the year centered on those questions, including how best to organize CT State shared governance that could work for QV. Various attempts to make headway on initiatives like properly sorting course searches conducted by students (passed March 2024) ran into this problem, and resolving it and improving information flow will be key to having a more functional and capable college.

We filled various positions to **represent Quinebaug Valley on CT State committees**, including the large elections in April 2024 (see 2024-04-22 QV Academic Senate Minutes for full results). This wasn't always easy, as on this small campus, many faculty and staff serve in multiple roles both on campus and through state-wide committees. It came up as a point of concern, and there's a tension between making sure that QV is adequately represented throughout CT State, while not overburdening us with committees that take away from our other responsibilities on campus and in the classroom. It's possible that trying to reduce the bureaucratic overhead might help us here, possibly through streamlining some of the CT State curriculum process.

The **lack of adequate support for Willimantic students** was discussed at length at our December 2023 meeting, with Jakob Spjut taking concerns and suggestions to CEO Hynick. Due to budgetary concerns, the position of interim director of the Willimantic Center was eliminated at the beginning of the fall 2023 semester, and its absence was noticed. In the January 2024 meeting the Senate passed a resolution about students using financial aid to purchase books through Follett Online, which is one specific issue that disproportionately affected students at the Willimantic location (as noted in the resolution), and the issue was subsequently resolved. Appropriate staff coverage for Willimantic was on the agenda and addressed at a February 2024 meeting between CEO Hynick and Academic and Staff Senate leadership. While budgetary realities prohibit certain courses of action, the opportunity to change student lives in Willimantic is significant enough, and the history of struggling to adequately serve them is long enough (predating current budgetary concerns), that improving here should be a point of focus going forward.

The Academic Senate bylaws were out-of-date and contained references to organizations that no longer existed (like Quinebaug Valley Community College), so Jakob Spjut revised them, including a new leadership position of curriculum coordinator to provide support to QV faculty in navigating the new CT State curriculum approval process. With useful additional input from Phil Lemieux the **revised bylaws were approved in the April meeting.**

The QV Academic Senate leadership going into the academic year of 2024-2025 consists of Jakob Spjut, President (serving the 2nd and final year of his first 2-year term), Shelley Buchbinder, Vice President (elected to her 2nd 1-year term), and Brian Kaufman, Curriculum Coordinator (serving the 1st year of his first 2-year term in this newly created position), with faculty representative to CT State Senate, Jayne Battye (serving a 1-year term).

2023-09-18 QV Academic Senate Minutes



742 UPPER MAPLE STREET
DANIELSON, CT 06239
CTSTATE.EDU

Academic Senate

September 18, 2023

Members Present:

J. Spjut (President), S. Buchbinder (Vice-President), J. Anderson, B. Army, J. Battye, J. Clark, P. Clifford, B. Clinton, E. Dubovsky- Porter, E. Espitia- Loaiza, M. Hall, D. Hernandez, O. B. Kaufman, L. Kelley, J. Knapp, P. Lemieux, M. Lowe, B. Lynch, E. Michalski, M. Phillion, J. Porzuczek, D. Rimkus, C. Shirshac, T. Shizume, S. Van Orden

Meeting Called to Order at 12:02 p.m.

1. Snack basket update from Jayne Battye - Baskets are being filled, and requests feedback on usage and needs. There was feedback that there were none in the science hallway, and the response was to add a basket to the table outside room E181.
2. Volunteers Needed for CT State Governance Replacement Elections
 - a. There was a request for an English faculty member volunteer to replace Cory McClellan on the English SDC. The President will bring it to John Lewis to request volunteers.
 - b. There was a request for a Science & Math faculty volunteer to replace Deb Rimkus on the SACC. Jane Knapp to talk to John Lewis about workload and possible replacement. It was confirmed that participation is compensated .5 course hours.
3. Academic Dean Search Concerns – There were numerous concerns about the 2 candidates presented in forums to fill the new role of Campus Dean for Students and Faculty.
 - a. Concerns about the process:
 - i. Not enough candidates (5 offered interviews, 3 interviewed and 2 were advanced to campus forums).
 - ii. There was little notice of the forum (due to central HR timeline) and the forums weren't recorded or streamed.
 1. HR contacted QV on September 1 to set up meetings & CEO had scheduling concerns, leading to campus forums the next week.
 - b. Concerns about the candidates:
 - i. Neither candidate was well qualified to start from day 1, which we need during
 - ii. Unsure of the role of faculty feedback, can we stop the process?
 - iii. Concern we are forced to pick one of the 2 candidates.
 - c. Discussion of failing the search:
 - i. It would be challenging to bring someone into a new role that is changing under their feet (e.g., layoffs or change to position).
 - ii. Continue interim who knows the process (in the middle of fluctuation)

- iii. Discussion of voting to fail the search. President will let the CEO and current Academic Dean.
4. Motion (wording from BDL): “With the current need at the QV Campus to have a Dean in place who can effectively handle the complexity of immediate operations, as well as to represent the campus in the midst of System-determined policies and changes, We vote to call a failed search for the Campus Dean of Students and Faculty and ask the System for a renewed search to fill this position.”
 - a. Informal poll (passed)
 - b. Formal vote: The Vice President will send out a vote on the motion (with 48 hours to respond)
 - i. Brian Donahue Lynch motioned, and Jayne Battye seconded.
 - ii. 9/20/23 The motion carries with 28 in favor, 1 opposed, 2 abstentions
5. FERC Feedback from Brian Donahoe Lynch: The FERC rubrics are designed to create standard outcomes for TAP pathways. However, the FERC rubric was voted against in the senate in spring 2023, but it was supported by the majority of faculty at other campuses (potentially disenfranchising smaller campuses). This is an ongoing process, and updates will be shared.
6. Academic Senate Role in Shared Governance: The role is to review CT Senate materials and provide feedback (vote is needed). Norly Germain is the faculty representative on the State Senate.
7. CIP Role in Shared Governance: To review proposals to the SDC, SACC and CC
8. Academic Senate By-Law Review: There is a request for someone to review and update the Senate Bylaws for CT State. If interested, contact the President or Vice President.
9. Spring Meeting Times: The majority of present faculty agreed to try to leave Mondays at the 2 pm course block unfilled for meetings (informal poll 14 of 23)

Motion to adjourn by Jayne Battye and second by Elkin Espitia -Loaiza (unanimous). Meeting adjourned at 12:42 p.m.

2023-10-16 QV Academic Senate Minutes



742 UPPER MAPLE STREET
DANIELSON, CT 06239
CTSTATE.EDU

Academic Senate

October 16, 2023

Members Present:

J. Spjut (President), S. Buchbinder (Vice-President), J. Anderson, B. Army, J. Battye, B. Clinton, E. Dubovsky- Porter, E. Espitia- Loaiza, M. Hall, L. Kelley, J. Knapp, P. Lemieux, M. Lowe, B. Lynch, E. Michalski, M. Phillion, J., Oliver, D. Rimkus, C. Shirshac, T. Shizume, S. Van Orden

Meeting Called to Order at 12:03 p.m.

Agenda:

1. Approval of Minutes
 - B. Lynch motions to add FIRC updated at 10/16 meeting to the 9/18 meeting minutes
 - Motion to approve 9/18 meeting minutes by B. Clinton and second by B. Lynch.
2. Working with 4Cs regarding budget – B. Clinton
 - Update from Seth from 4Cs
 - **B. Clinton asked about interest in a personal (not QV) “snail mail” campaign & informational brochures about New Britain salaries vs frontline salaries. He’s working with Jess P.**
 - i. People are overburdened with work due to the cut. B. Clinton has a course overload (22 credits) and is the interim CCS 1001 Coordinator since the CCS Program Coordinator search was called off.
 - From M. Phillion. - Seth from 4C’s is looking for QV Campaign Coordinators to contact local legislators, for more appropriations. Contact Seth with interest.
 - B. Lynch asked about budget migration and questioned why hiring a new 200K Dean when we will be asked to cut.
 - i. Heard New Britain administrators are reviewing programs to see about market research and job outcomes.
 - Concerns about programs being cut:
 - i. Recommendation made to add applicable GenEd discipline titles to program faculty. J. Spjut forwarded Shaylah the email from Mike Lopez on job titles (and told J. Lewis).
3. Elections for:
 - FAC representative – any faculty eligible

- i. J. Anderson & J. Battye currently serve. J. Anderson will continue to serve but asks if anyone else is willing to replace him. If you're interested, contact J. Spjut
 - Informational: SDC in English – J. Andersen will represent QV (replacing Cory McClellan)
 - SACC in Science and Mathematics (replacing D. Rimkus) –
 - i. Motion to approve J. Knapp as the SACC QV representative for Science and Math by E. Espitia- Loaiza and seconded by B. Clinton.
 - ii. Discussion.
 - 1. Concerns about faculty workloads. QV is a small campus and many people are on multiple state-level governance committees. M. Phillion proposed (and withdrew) a motion not to send anyone to the SACC because there are too many committees and people already have high workloads. If no faculty were interested, should we put people on the ballot who didn't want/have the space for it?
 - 2. J. Knapp – What overload is acceptable? She has 20 for Spring 2024. Suggestion to reach out to HR.
4. Gateway Resolution on Academic Planning (use academic senates on campuses)
- Context: Gateway plans to send their resolution to the BOR by the November Meeting
 - Motion to support the statement, with QV information subbed in for Gateway by J. Anderson and seconded by B. Lynch.
 - i. Vote on the motion was sent by email (48 hours to vote).
 - ii. Approved 18 Oct 2023 with 25 in favor, 0 opposed, 1 abstention.
5. Housatonic Campus Senate Resolution on Connecticut State Community College's Senate Meeting Modality.
- Context: CT State Senate in-person meetings lack a virtual option, and faculty at Housatonic want more.
 - Motion from B. Lynch and second by S. Buchbinder
 - i. Vote on the motion was sent by email (48 hours to vote).
 - ii. Approved 18 Oct 2023 with 25 in favor, 0 opposed, 1 abstention.
6. FIRC Update by B. Lynch
- FIRC & Assessment meeting last Friday: Rubrics were approved and passed to the system level (after 42% of campuses didn't endorse the rubrics last semester). Look out for zip file with the rubrics.

Meeting adjourned at 12:59 p.m.

2023-11-13 QV Academic Senate Minutes



742 UPPER MAPLE STREET
DANIELSON, CT 06239
CTSTATE.EDU

Academic Senate

November 13, 2023

Members Present:

J. Spjut (President), S. Buchbinder (Vice-President), J. Anderson, B. Army, P. Clifford, B. Clinton, E. Dubovsky-Porter, N. Germain, T. Greer, M. Hall, L. Kelley, J. Knapp, P. Lemieux, B. Lynch, M. Phillion, D. Rimkus, C. Shirshac, T. Shizume, S. Van Orden,

The meeting lacked a quorum and was not called to order.

Agenda

1. Approval of Minutes
 - a. No quorum to approve minutes. Will vote on the minutes in the December meeting.
2. General Education Committee Proposal from B. Lynch.
 - a. For the creation of a General Education Standing Committee - Curriculum Congress Chair Jason Seabury (jseabury@nv.edu) disseminated 3 plans for committee makeup. Plan C requires 21 members and guarantees representation of smaller campuses but may be too large to be deliberative. Models A& B can have smaller membership 12-21 (an expert in SBS can also be a campus representative), which might lead to reduced campus representation but be a nimbler deliberative body. Feedback needs to be sent by November 14.
 1. There's currently a "wild west" with curriculum, where some larger campuses being dominant decisions makers.
 - b. There will be a vote on Friday 11/16 in the CC on the plans.
3. CT Senate Update by N. Germain
 - a. The monthly meeting was 10/27
 1. Budget migration discussion about potential layoffs (no new information)
 2. Course capacity discussion about NVs resolution in opposition of raising course caps from 25-30 students (except based on classroom size etc.). Ongoing discussion about online vs in-person course caps. Vote forthcoming
 3. Food and Beverage Policy. CFT circulated a draft resolution (memo) for CFT events to be added to the "policy not applied list." Vote passed.

- b. P. Bennet N. Marcoux-Bowen are also Senate representatives you can also contact.
- 4. Discussion of SBS SACC Resolution for Discipline-Specific Councils to Replace SDCs
 - a. S. Buchbinder previewed the SBS SACC's forthcoming resolution for SDCs to be replaced by discipline-specific councils for all disciplines to share curricular proposals, review, course scheduling, program review, and standard assessments.
 - 1. There's a concern that disciplines without dedicated SDCs or other formal organization are being marginalized or not well organized/faculty in conflict.
- 5. Fall Professional Development
 - a. B. Clinton shared that the Professional Development and Sabbatical Committee was charged last week, and A. Lundberg is chairing. Applications will be released soon.
- 6. NASA Space Grant Consortium Info (<https://www.nasa.gov/learning-resources/national-space-grant-college-and-fellowship-project/>)
 - a. Scholarships and grants (STEM FOCUS)
 - 1. Spring applications open on December 1st and are due by January 17th .
Applications do not need an aerospace focus, just STEM.
- 7. Quadcopter Challenge (<https://ctspacegrant.org/events/community-college-quadcopter-challenge>). It will be held at CCSU and applications are now open.
 - a. The QV team needs an advisor. This includes a stipend and there are materials in the lab. If interested, reach out to J. Spjut if interested. If not, there won't be a team this year.
- 8. Upcoming Events
 - a. Bread and Soup: Tuesday 11/14 in Danielson and Wednesday 11/15 in Willimantic.
 - b. ECE Club: Basket Raffle – donated a basket between 11/30 and 12/6. The drawing will be on 12/7, and Munson's Chocolates will be for sale (individually).
 - c. The Walk for Warmth is Sunday 11/19 in Willimantic. You can donate and/or walk with the QV team. Contact Shelley or Elkin for more information.

The meeting adjourned at 12:42 p.m.

2023-12-11 QV Academic Senate Minutes



742 UPPER MAPLE STREET
DANIELSON, CT 06239
CTSTATE.EDU

Academic Senate

December 11, 2023

Members Present:

J. Spjut (President), S. Buchbinder (Vice-President), J. Anderson, B. Clinton, E. Dubovsky- Porter, N. Germain, T. Greer, M. Hall, L. Kelley, J. Knapp, B. Kaufman, P. Lemieux, E. Espitia-Loaiza, M. Lowe, B. Lynch, E. Michalski, C. Pardan, M. Phillion, D. Rimkus, C. Shirshac, T. Shizume, S. Van Orden

Agenda

1. Approval of October & November Minutes
 - a. Discussion:
 1. For questions on proposed changes to the Food and Beverage policy for the CFT, contact the CFT for more information.
 2. *Correction to November Minutes:* L. Kelley was present and omitted from the minutes (corrected by J. Spjut).
 - b. Vote to approve: Motion to approve the minutes by J. Spjut and seconded by S. Van Orden. Passed with 17 in favor (2 abstentions)
2. Student Services in Willimantic after 4 pm.
 - a. There is insufficient evening staffing beyond student workers and Maria some nights.
 - b. Discussion:
 1. This is a long-time issue in Willimantic and Danielson when many students take classes. There have been calls to hire evening student services workers, but this hasn't happened.
 1. Context from E. Espitia-Loaiza: The long-time understaffing in Willimantic has been justified by there being not enough students (chicken and the egg logic which keeps the site understaffed and not well-run).
 2. Who is in charge in the evenings after an administrator leaves?
 1. In Willimantic, security has instructions to call the administrator if issues arise.
 - c. Alternative staffing ideas to bring to Karen.
 1. Hire someone part-time as an EA for the evenings in Willimantic/Danielson
 2. Cover staffing with different student services (e.g., advising, library, financial aid) on different nights to offer services and oversee work-study students/building operations.
 1. Hire and train additional work-study students (need supervision)
 3. Have AR or release time for faculty to cover evenings in Willimantic (need volunteers).
 - d. J. Spjut will bring issues and suggestions to the staff senate and to CEO Hynick

3. Election for “faculty member from your campus willing to serve on the Academic Program Planning Committee.”
 - a. Context: Original email request sent to college senate November 13, reminder Nov 28, J. Spjut saw the request Nov. 29 thanks to CTSCC Senate representative N. Marcoux-Bowen, will meet in December.
 - b. Election for faculty representative for Academic Program Planning Committee
 1. E. Dubovsky-Porter nominates self (no additional self-nominations)
 2. Vote: E. Espitia-Loaiza motions & S. Buchbinder seconds
 1. Vote: 19 votes yes (no abstentions)
 - c. J. Spjut will forward the name to faculty senate reps (N. Marcoux-Bowen, P. Bennett, N. Germain)
4. Committee information clarity by semester
 - a. Motion: The Academic Senate requests a full list of active committees, including the leadership and members, at the All-Campus Meeting prior to the start of the Fall and Spring semesters. This would include the meeting frequency and instructions on how to join each committee.
 1. Note: a similar resolution was previously passed by the staff senate.
 - b. Vote on the above: J. Anderson motions and M. Phillion seconds.
 1. Vote: Passes with 20 votes (no abstentions)
5. QV Resolution on Discipline-Specific Councils – Shelley Buchbinder
 - a. Context: S. Buchbinder shares that in the current governance structure of SDCs, Human Services and Sociology in Social & Behavioral Sciences don’t have discipline-specific governance processes to review curriculum or to discuss scheduling, program reviews, or other pertinent issues. In this process (without discipline review or consensus, she’s seen faculty who present curriculum ideas against discipline/faculty consensus. This resolution calls for the creation of discipline-specific councils (and to change or remove a current level of governance for there to be two levels of review).
 1. M. Phillion mentioned there is one Biology faculty trying to eliminate online sections, but that isn’t a consensus, and the Dean can’t stop it (no power).
 - b. Discussion:
 1. SDCs are a mess.
 1. Philosophy is with communications on an SDC.
 2. Concerns about restructuring:
 1. There may be too many disciplines (how many are there?)
 1. How many APRC groups were there?
 2. Some people would be on multiple discipline-specific councils (e.g., biology vs microbiology).
 3. Some faculty don’t have enough full-time representation across the campuses to field a council (e.g., philosophy, geography)
 4. Getting rid of SDCs might be offensive to the people who worked on creating them.
 3. There was no consensus for a vote, but there was a call for continued discussion.
6. Large Campuses Taking Enrollment from Small Campuses
 - a. From M. Lowe: There is no course scheduling coordination, and there is competition. Observation is that some larger campuses open too many online sections and make it hard for smaller campuses to run sections. For example, M Lowe always ran an in-person Intro to Humanities, and it didn’t run this semester (only 5 registered) despite discussions in other classes and posting flyers.
 - b. Discussion:
 1. Is there data on how many students QV has lost to online classes at other campuses by discipline?
 1. Patrick Keller could maybe help.

2. Suggestions:

1. Could courses be listed by course number (not campus), and each campus gets one section in order, and then it repeats?
2. Could home campus classes come up first (when logged into Banner)?
3. Could make registering for sections at another campus harder?

7. Spring Meeting Times will be Mondays at 2 pm

- a. Meetings are aligned with the CT State governance meeting schedule.

8. Announcement:

- a. CT State Senate's final Fall meeting will be on December 22. It's open to everyone (from N. Germain)

9. Motion to Adjourn by M. Phillion and J. Spjut seconded.

- a. Discipline specific organizing/scheduling issues (tabled to next semester)

The meeting adjourned at 1:11 p.m.

2024-01-22 QV Academic Senate Minutes



742 UPPER MAPLE STREET
DANIELSON, CT 06239
CTSTATE.EDU

Academic Senate
January 24, 2023

Members Present:

J. Spjut (President), S. Buchbinder (Vice-President), J. Andersen, J. Batty, L. C. Chu, P. Clifford, B. Clinton, B. Alves, N. Germain, M. Hall, L. Kelley, J. Knapp, P. Lemieux, E. Espitia-Loaiza, M. Lowe, B. Lynch, E. Michalski, J. Oliver, E. Pagano, C. Pardan, J., M. Philion, Porzuczek, T. Shizume, D. Walsh

Agenda

9. Approval of Minutes (Motion from S. Buchbinder, Second by M. Philion)
 - a. Correct Jon Andersen's spelling (from Anderson)
10. Academic Program Planning Committee – our representative, B. Dubovsky-Porter, has a conflict (they hadn't planned meetings when we elected her).
 - a. Monthly meetings are on Mondays at 2 pm (the first meeting is today 1/22)
 1. B. Dubovsky-Porter will abdicate and allow us to elect another representative or someone proxy for her.
 2. No faculty members in attendance offered to replace her or be her proxy at the meetings. J. Spjut will inquire for more information (e.g., committee charge, release time, responsibilities out of committee) and solicit the faculty for a fill-in for the February meeting when a date is set.
11. Update on upcoming CT State Senate Agenda for 26 Jan 2024 – Norly Germain
 - a. Reminder: the CT State Senate meetings are open for discussion of CT Statewide issues
 - b. In the December meeting, they discussed the final exam schedule issues from last semester and a draft of the new spring 2024 schedule, which J. Lewis sent out asking for feedback (John shared a draft and is looking for feedback). The schedule will be addressed at the January meeting, and feedback can be solicited until this Wednesday.
 - c. There was no time to discuss the academic affairs committee. The committee often can't get through the agendas.
 - d. Norly will send out the final agenda to J. Spjut or the Academic Senate list.
12. Use of financial aid for the bookstore is unavailable online (see <https://qvcc.edu/>)
 - a. This is a CT state-initiated change last Thursday due to no log-in required to use financial aid and concerns of fraud.
 - b. Problems with the change at the start of the spring semester.

1. Willimantic students are disproportionately impacted by this since many used online purchasing and mail delivery and now need to go to Danielson to use financial aid for books, which is an unacceptable burden.
 2. Also, QV home campus students taking online courses at another campus will need to drive to that campus to use financial aid for books, which is an unacceptable burden.
- c. Faculty comment:
1. Tamiaka Davis, the Interim VP of Enrollment Management for CT State, sent the announcement. Who decided to make this change this the first week of class? Who is accountable?
 1. B. Donahue-Lynch asked which committee is responsible and can address this since it's a CT State-wide issue.
 2. This is an equity issue. Where is there no bookstore representation in Willimantic? Not all people can pay out of pocket and wait for financial aid.
- d. Resolution for immediate action since this is an major issue the first week of classes.
1. First resolution: "Students must be able to use financial aid to purchase course materials, regardless of where they live and which course they are enrolled in. The Quinebaug Valley Academic Senate requests that Quinebaug Valley campus ensure that is the case for students at both Danielson and Willimantic equally, and that CT State ensure that all students can place orders using financial aid through Follett Online. This must happen by the first week of classes so that students don't fall behind in instruction."
 1. Motion by J. Spjut and second by M. Philion, passes 22 in favor and 1 abstention
 2. Second resolution with edits for clarity: "Revision "With immediate effect, Quinebaug Valley Academic Senate urges campus and system leadership to guarantee that students, regardless of home campus or cross-campus course enrollment, are able to use financial aid to purchase books through Follett Online. The impact to student success, retention and enrollment cannot be overstated."
 1. Motion by E. Pagano and second E. Espitia-Loaiza. Passed with 22 in favor.
 3. J. Spjut will follow up with J. Green and L. Tashea that this isn't acceptable.
13. Faculty Course Load discussion – were there struggles for Spring 2024?
- a. There was a discussion facilitated by J. Batty, and below are notes compiled by J. Batty.
 - b. The sense that once robust classes are now struggling is widespread among faculty
 - QV Spanish students are going to other campuses because they have online languages, but QV does not have them.
 - The number of classes students can now take to satisfy Arts and Humanities has greatly expanded. It dilutes the number of students who used to take our bread-and-butter classes, and there is a sense that this is exacerbated by us being so far down in the listings.
 - i. For example, Intro to Humanities, which used to always run, has struggled for enrollment and has been canceled this year.
 - ii. Introduction to Software has been canceled, and this always ran
 - Another barrier to enrollment is that some classes that used to have no prerequisites now have them. This happened during the discipline meetings 2 years ago and is proving to be a barrier to registration, as per a conversation with advising.

- It was noted that teaching CCS classes should not become standard procedure for faculty who are professionals in specific content areas where they bring depth and understanding to the classroom.
- There is concern that upper-level classes should be taught on-ground, with Abnormal Psychology being the example. QV campus students have signed up for online Abnormal Psychology as they saw it first on the schedule. The content specialist/faculty member overseeing this area is concerned about students being able to adequately cover material at this level online.
- HSER/CJS classes have been canceled across the system resulting in stress on faculty who need to scramble for sections.
- Manchester seems to be at the top of the schedule in many instances. This is not alphabetical and possibly not fair.
- Full-time faculty have asked the following and received no clear answer:
 - a. To teach classes on other campuses to ensure a full load.
 - b. To bump an adjunct from another campus to ensure a full load.
 - c. To take some students from a full class at another campus to ensure a foundation course for a full-time faculty member at QV.

14. The remainder of the agenda was pushed to the February meeting:

- a. Resolution on CT State Course Search by Home Campus
 1. CT State merger combined course search for all campuses.
 1. Current Banner programming puts certain campuses on top of the search (highly placed) regardless of home campus (e.g., Manchester).
 1. The current system has contributed to priority enrollment in online courses for highly placed campuses at the top of searches)
 2. Having students take online courses at home or local campus (when available) is important for a variety of reasons.
 1. Students benefit from connecting with faculty and staff on campus local to them (e.g., library, tutoring, student services)
 2. Students benefit from local faculty & continuity that will help with recommendation letters, field placements, and office hours.
- b. ECSU No Confidence in Chancellor Cheng (see <https://ctmirror.org/2024/01/16/ecsueastern-ct-university-terrence-cheng-cscu/>)
- c. Discipline-specific scheduling issues (avoiding cross-campus competition)

15. Motion to Adjourn at 1:11 pm by S. Buchbinder and J. Spjut seconded.

The next Academic Senate meeting will be Monday, 2/19, at 2 pm.

2024-02-16 QV Academic Senate Minutes



742 UPPER MAPLE STREET
DANIELSON, CT 06239
CTSTATE.EDU

Academic Senate
February 16, 2024

Members Present:

J. Spjut (President), S. Buchbinder (Vice-President), B. Alves, B. Army, J. Carey, B. Clinton, E. Dubovsky-Porter, M. Hall, L. Kelley, J. Knapp, P. Lemieux, J. Lewis, E. Espitia-Loaiza, M. Lowe, B. Lynch, E. Michalski, J. Oliver, E. Pagano, M. Pillion, J. Porzuczek, D. Rimkus, C. Shirshac, S. Van Orden, D. Walsh, K. Zvoma

Agenda

1. Approval of Minutes (motion by J. Spjut and seconded by S. Van Orden with one abstention)
 - a. Welcome back, John Lewis.
2. Feedback on DRAFT CT State Senate Resolution on Board of Regents and CSCU Budget Remediation
 - a. There was no feedback.
3. 2023 Faculty Advisory Committee Report to the Legislative Committees related to Higher Education – it proposes using a “system of systems” with each of 4 universities and 2 colleges as the constituent systems inside of the wider system.
 - a. J. Spjut summarized the report as saying the governance structure isn’t working or doing what it said it was in terms of students first.
 - b. Feedback:
 - i. We need to collect data on what’s working (beyond saying the system isn’t working). Is it 12 colleges vs campuses? 1 university vs 4 universities?
 - ii. The NECHE Report for CT State is due in one year.
 - iii. Governance is so disjointed without a sense of the whole (e.g., busy on 4 committees doing a lot, also doing very little to change things)
 - iv. There is a CT State system level focused on big governance issues with very little focus on students’ learning or teaching.
 1. There was an article about two “overpaid” CSCU staff.
 - v. How do we move forward and push against the current system?
4. Academic Planning Committee -E. Dubovsky Porter
 - a. Committee
 - i. Met for the first time on 1/30 and next meeting will be on 2/27
 - ii. Committee members are one faculty member from each campus, Joe Cullen, and other CT state administrators. There were representatives missing from three campuses at the first meeting.
 - b. Committee Charge:
 - i. This is a short-term committee to create rubrics for program review (e.g., enrollment, graduation, employment data/labor market) that are due every 5-7 years.
 - ii. These reviews are only for non-accredited programs (e.g., not nursing, lab tech, medical assisting)

1. There are currently 315 programs at CT State (the system treats disciplines as programs because of the pathway system)
 - a. Reviews are required by NECHE to see how learning is happening .CT State is behind in preparing for the 2025 NECHE review.
 - i. A requirement is to track job placement, which is not being done effectively (it's part of standard 8 in the review).
 - b. Currently, each program needs a review. Will programs be cut? Consolidated?
 - iii. Questions for Beth and the committee:
 1. Who would do the reviews?
 - a. In the past, each campus did a review. Would all the engineering faculty do it together? Would the Area Dean facilitate that process and charge people?
 - b. Would the SDCs do program reviews? Comments that the SDCs are often big (many programs) and not good at reviewing (they pass things differently).
5. ECSU No Confidence in Chancellor Cheng (see <https://ctmirror.org/2024/01/16/ecs-u-eastern-ct-university-terrence-cheng-cscu/>)
- a. Conversation about the ECSU Vote:
 - i. This is a Connecticut State Colleges and University issue that covers CT State.
 - ii. The vote mentions CT State but is highly focused on ECSU issues.
 - iii. This reads like a laundry list of complaints without data supporting it.
 - iv. There was a CSCU faculty Vote of No Confidence on the Consolidation Plan (Students First) in 2019.
 1. The plan went through, but the dissent was on the record:
<https://ctmirror.org/2019/05/15/faculty-vote-no-confidence-in-cscu-leaders-and-their-college-consolidation-plan/>
 - b. Motion to table the issue until the next motion (Motion by E. Pagano, seconded by B.D. Lynch, with one opposed and one abstention).
6. Resolution on CT State Course Search by Home Campus – J. Spjut will write up a resolution for the next meeting based on the following:
- a. CT State merger combined course search for all campuses
 - b. Current Banner programming puts certain campuses on top of the search (highly placed) regardless of home campus (e.g., Manchester).
 - c. The current system has contributed to priority enrollment in online courses for highly placed campuses at the top of searches)
 - d. Having students take online courses at their home or local campus (when available) is important for a variety of reasons
 - e. Students benefit from connecting with faculty and staff on campus local to them (e.g., library, tutoring, student services)
- Students benefit from local faculty & continuity that will help with recommendation letters, field placements, and office hours.
7. Discipline-specific scheduling issues (avoiding cross-campus competition) – Tabled until the next meeting
8. Scheduling for Fall 2024 – Not Open
- a. The options were prefilled from fall 2023, and you will use the same process to keep the same add, edit, or delete class.

- b. Send to department chairs, who will send to Mac by February 27th

The meeting adjourned at 1:08 pm (Motion by J. Spjut and seconded by S. Buchbinder).

2024-03-18 QV Academic Senate Minutes



742 UPPER MAPLE STREET
DANIELSON, CT 06239
CTSTATE.EDU

Academic Senate

March 18, 2024

Members Present: J. Spjut (President), S. Buchbinder (Vice-President); B. Alves; J. Andersen; J. Battye; L.C. Chu; P. Clifford; B. Clinton; E. Espitia-Loaiza; T. Greer; D. Hernandez; M. Hall; J. Knapp; P. Lemieux; M. Lowe; E. Michalski; C. Parden; D. Rimkus; C. Shirshac; T. Shizume; S. Van Orden; K. Zvoma.

Agenda

9. Approval of February Minutes. **The motion was made by S. Buchbinder and seconded by E. Espitia-Loaiza (passes with two abstentions).**

1. Resolution on CT State Course Search by Home Campus drafted by J. Spjut.

- a. CT State students have access to a large offering of course sections through courses at their own home campus, as well as via seamless cross-campus enrollment at other campuses. Enrollment at other campuses is usually through an online course modality, though students can sometimes make the trip for in-person classes at other campuses as well. This allows students with busy schedules more options to fit classes they need at times that work for them.

However, there are still benefits to prioritizing enrollment at a home campus, such as the ability to build relationships with other nearby students, staff, and faculty. These connections with faculty enable faculty to better advise students, to place them in relevant internships, and to write strong letters of recommendation for students applying for scholarships and transfer. This is true even of online courses, where sometimes the ability to meet in person for office hours to resolve concerns or misunderstandings can be helpful. The home campus tutoring services are also better equipped to assist students with courses offered at that home campus.

The current online course search system will sort courses by various parameters but does not currently default to showing sections offered at the home campus first. This leads some students with no preference on which online section they prefer to enroll in a section at another campus, depriving them of the benefits of taking that course on their home campus. By changing the priority on how courses are displayed in course search, we can make it easier for students to enroll in home campus sections that work for them.

Therefore, BE IT RESOLVED that student course search should sort **by home campus of the student conducting the search** first before any other considerations.

- Discussion:

- Suggest adding language on the importance of maintaining home campus connections as core to community colleges. This should be upheld to avoid the dissolution of the local community college.
 - **The motion was made by J. Spjut and seconded by S. Buchbinder (passes)**
 - Jakob will send this resolution to the CT State Academic Senate, QV Staff Senate, and CEO
3. Discipline-specific scheduling issues (avoiding cross-campus competition)
1. Discussion of concerns.
 1. The SDC structure leaves some disciplines out, and Discipline-Specific Councils could add more functions, such as program review and scheduling.
 2. The SACCs sometimes act as rubber stamps, so many people have no discipline knowledge of the proposals they are reviewing and are pressured to pass things.
 3. Remaking the SDCs isn't advisable since governance takes so long and SDCs can work well on a discipline level, such as computer science and criminal justice. The number of SDCs could be expanded.
 2. **Jakob will send the following to the CT State College Senate.**
 1. Request for the CT State Academic Senate to look into the governance:
 1. **Increase the number of SDCs:** Some disciplines and programs (e.g., Human Services) do not have SDCs and have no formal process for reviewing and voting on curriculum. Some members of those programs or disciplines sometimes meet informally to propose and review curriculum changes, but not everyone can or does have or attend meetings.
 2. **Increase SDC tasks:** Under the one college system, disciplines and programs need coordination, including scheduling and program review. The SDCs could include this function.
 3. **Reconsider the SACCs:** The SACCs have many disciplines and cannot always effectively review curriculum (e.g., they can act as rubber stamps). This level of governance may not be necessary.
4. ECSU No Confidence in Chancellor Cheng (see <https://ctmirror.org/2024/01/16/ecs-u-eastern-ct-university-terrence-cheng-cscu/>) - tabled from previously.
1. Feedback:
 1. The vote was ESCU-specific and done quickly.
 2. It's late in the semester, and no other campuses have voted on it. We can "wait and see."
 2. **No action will be taken.**

The meeting adjourned at 2:46 pm (Motion by S. Buchbinder and seconded by J. Battye).

2024-04-22 QV Academic Senate Minutes



742 UPPER MAPLE STREET
DANIELSON, CT 06239
CTSTATE.EDU

Academic Senate

April 22, 2024

Members Present: J. Spjut (President), S. Buchbinder (Vice-President); B. Alves; J. Andersen; J. Battye; L.C. Chu; B. Clinton; E. Espitia-Loaiza; N. Germain; T. Greer; D. Hernandez; M. Hall; J. Knapp; P. Lemieux; J. Lewis; M. Lowe; E. Michalski; J. Oliver; E. Pagano; C. Parden; M. Phillion; D. Rimkus; C. Shirshac; T. Shizume; S. Van Orden; D. Walsh; K. Zvoma.

Agenda

10. Approval of March Minutes.

- a. The March minutes were not sent out before the meeting. They will be sent out and voted on in the May meeting.

1. Resolution on CT State Course Search by Home Campus – follow-up.

- a. CEO Hynick said she will bring Home Campus search issues to CT State.
- b. Home Campus course search will be considered by the CT State College Senate on Friday 26 Apr 2024 (this may be pushed to the May meeting).
 - i. J. Spjut has had communication from CT State Senate President Elle Van Dermark who relayed information 3rd hand from Jared Borek, the VP of IT, and J. Spjut will follow up further.
 1. Home campus search can be done, but will CT State delegate the staff or funds for search customization?

2. Course Caps & Cancellation Taskforce from CT State Senate is soliciting Discipline Group input

- a. This document was sent to M. Phillion from the CT State Senate (not distributed for all the SDCs). Concerns shared (in the interest of more local control for the benefit of students and faculty):
 - i. Concern about overscheduling:
 1. The proposal has discipline group scheduling.
 1. There is a lack of consensus between campuses, likely easier in SDCs with fewer disciplines or smaller disciplines with fewer courses (e.g., early childhood or criminal justice)
 2. How will this impact the workload since the groups meet monthly for 2.5 hours?
 2. M. Phillion proposed a solution for each campus to get one online section at a time that fills. Additional online courses will open when all campuses sections offering the course fill.

- 1. Concern for faculty that need multiple online courses to fill to make course load.
- ii. Concern about small courses
 - 1. The proposed solution is to combine online class sections with the faculty with the highest enrollment getting students from other campuses.
 - 1. Concern about campuses bumping full-time faculty (with no seniority) for other campuses, which is new.
 - 2. If a PTLs section on another campus has higher enrollment, will that section bump a full-time faculty? There are union concerns.
 - iii. Course capacity is determined based on the specifics of the course (e.g., room size, and course costs), but this proposal discusses discipline standards.

3. QV Campus Election for CT State Representatives – Results and **Congratulations**

a. **CT State College Senate** (Elections in collaboration with Staff Senate):

- i. Faculty Representative (2024-2025): Jayne Battye
- ii. Staff Representative (2024-2026): Peter Bennett
- iii. “At-Large” Representative (2024-2027): Nicole Marcoux-Bowen

b. **General Education Committee:** Brian Donohue-Lynch

c. **School Area Curriculum Committee (SACC) – 2-year terms 2024–2026.**

	SCHOOL AREA CURRICULUM COMMITTEES (SACC)	FT FACULTY MEMBER
1	School of Arts and Humanities	Jess Porzuczek
2	School of Business and Hospitality	Erin Pagano
3	School of Engineering and Technology	Chris Parden
4	School of Nursing and Allied Health	Elizabeth Dubofsky-Porter
5	School of Science and Mathematics	Jane Knapp
6	School of Social and Behavioral Sciences	Shelley Buchbinder

d. **Statewide Discipline Council (SDC) – 2-year terms 2024–2026.**

	Discipline Council	FT Faculty Member
SCHOOL OF BUSINESS AND HOSPITALITY		
1	Art and Design - Art History, Digital Arts Technology, Game Design, Graphic Design, Interior Design, Museum Studies, New Media Production, Visual Art	Jess Porzuczek
2	Communication - Communication, Humanities, Journalism, Logistics, Media Production, Philosophy, Public Relations, Religion	Beth Alves
3	English	Jon Andersen
4	ESOL, Languages & Culture - Advanced English Proficiency, Deaf Studies, English as a Second Language, French, German, Interpreter Training, Italian, Spanish	Elkin Espitia-Loaiza
5	Performing Arts - Dance, Music Industry, Music Studies, Musical Theater, Theater, Theater Design & Production	Brian Kaufman
SCHOOL OF BUSINESS AND HOSPITALITY		

6	Accounting, Business Administration, & Economics - Accounting, Business Administration, Business Studies, Economics, Entrepreneurship, Finance, Management, Marketing, Small Business & Entrepreneurship	Jen Oliver
7	Business Office Technology & Business Specialties - Administrative Support Specialist, Banking, Bookkeeping, Business Intelligence, Business Office Technology, Customer Services Specialist, Electronic Health Records Specialist, Fashion Merchandising & Retail Management, Legal Administrative Support Specialist, Medical Insurance Specialist, Office Application Skills, Public Utility Management, Social Media Specialist, Sport & Leisure Management	Brian Clinton
8	Culinary & Hospitality - Culinary Arts, Dietary Supervision, Foodservice Management, Hospitality & Tourism Management, Hotel Management, Meetings & Conventions & Special Events Management, Professional Baker, Restaurant Management	N/A
9	Paralegal	N/A
SCHOOL OF ENGINEERING AND TECHNOLOGY		
10	Construction, Transportation & Resource Management - Architectural Design, Architectural CAD, Automotive Technology, Aviation Technology, Construction Technology, Construction Management, Energy Management, Firefighter 1 & 2, Fire Technology Administration, Railroad Engineering Technology, Water Management	N/A
11	CIS, Cyber, MIS, Networking - Computer Information Systems, Cybersecurity, Management Information Systems, Networking, Programming	Chris Parden
12	Computer Sciences - Computer Science Options, Computer Science Transfer	Chris Parden
13	Engineering, Engineering Technology, CAD, Manufacturing - Computer Aided Design (all options except ARCH), Engineering Science, Engineering Technology (all options except Railroad), Environmental Engineering Technology, Manufacturing, Technology Studies	Jakob Spjut
SCHOOL OF NURSING AND HEALTH CAREERS		
14	Health Careers Group 1 - Exercise Science, Health Science, Massage Therapy, Nutrition	Brian Clinton
15	Health Careers Group 2 - Medical Assisting, Phlebotomy	Brian Clinton
16	Health Careers Group 3 - Dental Assisting, Dental Hygiene, Medical Lab Technician, Ophthalmic Design & Dispensing	Tim Shizume
17	Health Careers Group 4 - Occupational Therapy Assistant, Paramedic, Physical Therapy Assistant, Respiratory Care	N/A

18	Health Information Technology - Data Management, Clinical Coding, Medical Billing & Outpatient Coding Specialist, Healthcare Administration, and Outpatient Medical Coding & Auditing	Brian Clinton
19	Nursing	N/A
20	Radiologic Sciences - Computerized Tomography, Diagnostic Medical Sonography, Magnetic Resonance Imaging, Mammography, Nuclear Medicine Technology, Radiation Therapy, Radiography	N/A
21	Surgical & Veterinary Technician - Surgical Technician, Veterinary Technician	N/A
SCHOOL OF SCIENCE AND MATHEMATICS		
22	Biological Sciences - Biology, Biotechnology	Melissa Phillion
23	Environmental & Physical Sciences - Astronomy, Biochemistry, Cannabis, Chemistry, Earth Science, Environmental Science, Horticulture, Physics	Jane Knapp
24	Mathematics & Data Science - Data Analytics, Data Science, Mathematics	Kudzai Zvoma / Denise Walsh
SCHOOL OF SOCIAL AND BEHAVIOURAL SCIENCE		
25	Criminal Justice - Criminal Justice, Criminology	Shelley Buchbinder
26	Education - Early Childhood Education, Pathways to Teaching Careers	Cindy Shirshac
27	Global & Human Studies - Anthropology, Civic Engagement, Drug & Alcohol Recovery Counselor, Geography, History, Human Services, Political Science, Sociology	Brian Lynch
28	Liberal Arts, General Studies, & Student Success - College & Career Success, General Studies, Liberal Arts & Sciences, Library Technology	Melissa Phillion
29	Psychology - Disability Specialist, Psychology, Speech-Language Pathology, Therapeutic Recreation	Ling-chuan Chu

4. QV Academic Senate Bylaw Revisions made by J. Spjut (with feedback from P. Lemieux)
- a. J. Spjut sent a summary of the main changes with a side-by-side comparison. Major changes in proposed bylaw revisions are:
 - i. Eliminate CIP since CT State Governance has replaced it. He conferred with the chair B. Clinton who agreed.
 1. He proposed adding a Curriculum Coordinator to the Academic Senate officers to assist with the CT State curriculum process (e.g. proposal, review)
 - ii. Replacing Joing Organization Meeting with CIP (which will no longer exist) with Special Meetings (e.g., officer transition, emergency meetings as needed)
 - iii. Membership is staying the same, only FT people can run for office, but PT can vote.
 - b. Motion to approve proposed bylaw revisions: **Motion was made by J. Spjut and seconded by S. Buchbinder. The motion passed with one abstention.**

- c. E. Michalski inquired about staff roles in the Academic Senate membership and voting in the Staff Senate. Can the staff in the Academic Senate vote in the Staff Senate if it is more related to their primary job? This issue was not included in the bylaw revisions.
 - a. J. Spjut suggested 3 possible changes (not being proposed yet).
 - i. Make the Academic Senate a Faculty Senate (only faculty)
 - 1. Split faculty vs staff for two senates.
 - ii. Allow staff in the Academic Senate to vote in both bodies.
 - 1. Nothing in the Academic Senate bylaws prevents people from voting in both Senates.
 - iii. Elect to vote Academic Senate OR Staff Senate.
 - 1. This could be an undue burden on leadership: When would you chose and how to change? How to keep track (e.g., quorum for voting).
- 5. Fall 2024 meeting times set as Mondays at 2 pm.
 - a. We agree to leave Mondays 2-4 pm free in the fall planning for the courses scheduled (if you can)
- 6. CT State Senate Resolution on Board of Regents and CSU Budget Remediation, Tuition and Fee Increases for FY25 – has been endorsed by 8 campuses.
 - a. **Motion to endorse this resolution by P. Lemieux and seconded by S. Buchbinder. Approved with 4 abstentions.**
- 7. Inauguration issue (unclear Maduko vs a student)
 - a. B. Alves shared a Hartford Courant article about an altercation between President Maduko and a student: <https://www.courant.com/2024/04/20/kevin-rennie-ct-college-system-must-find-truth-of-students-alleged-verbal-exchange-with-official/#:~:text=In%20an%20April%2016%20letter,attack%20directed%20solely%20at%20me.>
- 8. Academic Senate's upcoming online elections for a VP and Curriculum Coordinator
 - a. Email J. Spjut to self-nominate.

The meeting adjourned at 2:52 pm (Motion by J. Spjut and seconded by S. Buchbinder).

2024-05-20 QV Academic Senate Minutes



742 UPPER MAPLE STREET
DANIELSON, CT 06239
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QV Academic Senate —Minutes – 20 May 2024 meeting via Teams

Convened: 2:01 pm

Members Present: Alves, Andersen, Army, Battye, Buchbinder (VP and acting president), Carey, Chu, Clifford, Clinton, Dubofsky-Porter, Espitia-Loaiza, Germain, Greer, Hall, Hernandez, Kaufman (acting as recording officer), Kelley, Knapp, Lemieux, Lowe, Michalski, Pagano, Parden, Phillion, Porzuczek, Rimkus, Shirshac, Shizume, Van Orden, Walsh, Zvoma

Old Business

March Minutes approved 20-0-4 -- (motioned and seconded by Espitia-Loaiza and Clinton)

April Minutes approved 20-0-4 (motioned and seconded by Van Orden and Lowe)

New Business:

1. Buchbinder, acting as president, announced newly elected QV Academic Senate officers:
 - Shelley Buchbinder - reelected to Academic Senate Vice President for 2024-2025 (2nd term)
 - Brian Kaufman - elected to serve as our first ever Academic Senate Curriculum Coordinator for 2024-2026
2. Resolution on CT State Course Search by Home Campus – follow-up discussion led by Germain. No motion.
3. Discussion of incompletes discussion led by German. No motion.
4. Resolution to appoint John Lewis as Interim CEO at QV (motioned and seconded by Porzuczek and Clinton). Resolution will be sent to CT State President Maduko after his upcoming virtual meeting with QV campus. The criteria for the resolution was forwarded by QV Staff Senate which was not planning on drafting its own resolution at this time. Anderson offered edited wording for the resolution; edited version motioned for acceptance and seconded by Phillion and Van Order. Approved with 27 yeas, 1 no, and 2 abstentions.
5. Kaufman suggested a thank you letter be sent to from Senate President to Brian Clinton and Jess Porzuczek for their advocacy work on securing an interim CEO in the interests of the QV community. Motioned and seconded by Espitia-Loaiza and Kaufman. Approved 28 yeas without nays and 2 abstentions.
6. Buchbinder Discussed Account Migration and Loss of Campus Designation in Emails. New emails won't include campus designation, but email users can edit their display names. No motion.

7. Calendar issue and marketing group would be formed to support Academic Affairs. Hernandez and Hall would work to form a QV communication subcommittee. No motion.

8. Announcements made on the following upcoming events:

- All Staff/Faculty Meeting (May 21st)
- Commencement (May 23rd)
- New Student Orientation (August 6th) - request for faculty liaison

Tabled:

Lynch to discuss academic program review .

Adjourned: 3:17 pm

Minutes Submitted by Brian Kaufman 12 Sep. 2024