



Minutes for CT State College Senate

Date:	3/24/2023
Time Started:	12:01pm.
Senators Present:	Allan Ballinger, Angelo Glaviano, Ariel Robinson, Asantewa Dawson, Betty Riedinger, Bonnie Solivan Brian Kapinos, Colena Sesanker, Crystal Wiggins, DeNeva Wilson, Eileen Rhodes Felisha Guirand-Fleurimond, Jennifer Natoli, Jeremy Withnell, Joe Selvaggio, John Fiorello, Julie Casper Roth, Kirstin Cullinane, Lisa Van Dermark, Mark Milewski, Mehrdad Faezi Michele Nye, Miguel A. Garcia III, Nicola Ricker, Nicole Marcoux-Bowen, Norly Germain, Peter Aster, Peter Bennett, Roberta Prior, Sandra Vitale, Sarah Cieglo, Sarah Perez, Shyla Saltzman, Stephen Kittredge
Additional Members:	Amy Feest (CT State), AnnMarie Harrison (CT State), B.L. Baker (CT State), David DiMattio (CT State), Meredith Yuhas (CT State) , Miah LaPierre-Dreger (CT State), Michael Stefanowicz (CT State), Michael V. Buccilli (CT State), Seth Freeman (4 C's), Sohair Omar (NVCC), John Maduko (President and Ex Officio)

Executive Council:

President: Elle Van Dermark
Vice President (Faculty): Nicola Ricker
Vice President (Staff): John Fiorello
Secretary: Brian Kapinos
Student Representative: Vacant

Progression of Meeting:

- 1. Welcome and Call of Meeting to Order (Elle Van Dermark)**
 - a. Welcome Remarks and Recognition of Sub-Committee on Charter By-Laws.
 - i. Recognition of Senate Members for Serving on the College Senate
 - ii. Motion to Accept Agenda
 1. Move to Separate Agenda Items by Roberta Prior
 - iii. Motion to Move Revised Agenda Accepted.
- 2. President’s update moved to later in the Meeting when President Maduko will be present at the meeting.**
- 3. Dean Dimattio’s Presentation on the Institutional Review Board Working Group**
 - a. Discussion of Consolidated IRB for CT State. A working group has been assembled to address this. Proposed a communication to the campuses to sunset campus IRB committees. Local IRB Committees would receive these communications. Move to

streamline processes on the campus with solicited feedback by 4/14/2023 and then report back to the Senate on 4/28/2023 on the streamlined process.

- b. Questions from the Senators were discussed with CT State Representatives from IR and Dean Dimattio.

4. **President' Maduko's Remarks to the Senate**

- a. Proposed changes to organizational structure discussion
 - i. Personnel decisions discussion and elimination of executive positions in CT State.
 - ii. Expanding mental health counselors on CT State Campuses
 - iii. The announcement of a Provost within the next two weeks
- b. President Maduko moves to additional matters brought by the Senate
 - i. Org Chart Discussion (centralization versus campus-based supervision)
- c. Discussion of Workflow
 - i. Workflow discussions are taking place within CT State
 - 1. President Maduko takes questions regarding department chairs and other local faculty-based campus discipline coordinators.
- d. Discussion of Regions and the rationale for eliminating them overall along with the executive positions that oversaw them.
- e. Discussion of Charter Oak State College overtaking online course development. No change to the development of courses or curriculum for CT State.

5. **Elle Van Dermark discusses the minutes from the 2/24/2023 minutes.**

- a. Motion to Accept Minutes as accepted
 - i. Approved and Seconded
 - ii. No Objections

6. **Discussion of Quorum from the Sub-Committee**

- a. Brian Kapinos to provide Update from Committee on the definition of Quorum
- b. Motion to Define Quorum
 - i. Motion Seconded
 - 1. Text: *Quorum shall be a majority of elected members of the CT State Senate.*
 - 2. **Vote** (hands raised) on this definition of Quorum
 - a. 28 Votes in Favor
 - b. 0 Opposed
 - c. 0 Abstentions
 - d. **Motion Passes as written.**
- c. Proxy Voting
 - i. Brian Kapinos to provide update. No further action. Senate voted for a recommendation to the Sub-Committee to not move forward with allowing proxy voting as a mechanism for the College Senate. Sub-Committee to adopt in the Charter.

7. **Old Business**

- a. CCP Compensation for College Senate.
 - i. Quick discussion on the topic with Senators but future discussion necessary with President Maduko present to address concerns.
 - ii. Elle recommended that Senators to reach out to Executive Council Members about concerns
 - 1. **Motion to table to next meeting**
 - a. **Motion seconded**

- b. Part-Time Participation in the College Senate
 - i. Peter Aster provides overview of participation for adjuncts in the College Senate.
 - 1. Fairness to Adjuncts to participate in the College Senate
 - 2. How many members should participate? Process discussion.
 - 3. Peter Aster recommends 4 as a potential number and proposes compensation for adjuncts potentially.
 - ii. Elle Van Dermark suggests a discussion on the topic and other potential options to explore this topic.
 - 1. Senators discuss the topic and provide insight into the discussion about adjuncts. Sub Committee exploration idea comes from Roberta Prior and further discussion continues.
 - iii. Poll deployed to measure interest in sending this to the Charter and Bylaws Committee
 - 1. Majority Approved
 - iv. Elle Asks for Committee members to research this topic and coordinate with Charter and Bylaws. Volunteers are as follows:
 - 1. Ariel Robinson
 - 2. Peter Aster
 - 3. DeNeva Wilson
 - 4. Bonnie Solivan
 - 5. Jennifer Natoli
- c. BOT 3.8 Satisfactory Progress
 - i. Roberta Prior asks for clarification on policy topic
 - ii. Amy Feest and Michael Buccilli provide some insight on the policy including the definitions and comments. Discussion of the warning steps.
 - 1. Motion to accept to include notions by Robert Prior
 - a. Seconded
 - b. **Vote: (hands raised)**
 - i. 28 in Favor
 - ii. 0 Opposed
 - iii. 0 Abstained
 - iv. Motion Passes with additional feedback to be incorporated.**

Break: 6 Minutes 1:34pm

Return: 1:39pm

- d. BOT 3.8 Repeat Policy
 - i. Amy Feest to provide updates on the policy to the College Senate.
 - ii. Senate members debate discussion and comments from the Senators
 - 1. Motion to accept as written
 - a. Seconded
 - b. Allan provides additional thoughts on discussion.
 - c. Michael Stefanowicz provides additional details and clarification on separating this specific aspect from the policy.
 - 2. Vote: Poll Function used.**
 - a. 20 Yes
 - b. 2 No

- c. 6 Abstain
- d. **Motion Passes. Policy passed by the Senate as written.**
- e. **Additional Items moved to next College Meeting and moving on to new Business**

8. New Business

- a. Discussion of CT State Policy Review Cycle
 - i. Brian Kapinos introducing the concept to the Senate to define a policy review cycle.
 - 1. Nicola Ricker provides feedback and proposes a triggering process for reviewing policy measures for discussion
 - 2. Brian Kapinos proposes using both methods as measures for review.
 - 3. Senators discuss further the options on the table.
 - 4. Roberta provides a definition for the Senate to review
 - a. *"I move a process be established where Policies will be reviewed every three years and may be brought forward for review by any member of the CT State Senate or CT State Leadership"*
 - 5. Amy Feest provides additional feedback on the policy cycle including the past BOT and BOR policies.
 - 6. Motion provided by Roberta Prior
 - a. Support on the motion
 - b. **Vote: (hands raised)**
 - i. 26 Support the motion
 - ii. 0 Opposed
 - iii. 0 Abstentions
 - iv. **Motion passes with adopted language.**
- b. Process for Curriculum Approval (Allan Ballinger)
 - i. Allan Ballinger provides feedback on specific campus-based concerns regarding the process for curriculum approval. Inconsistencies with the SDC process and syllabi was provided as an example by Alan. Concerns that SDC was not given relevant information regarding approval of courses. Looking for clarification on the process of curriculum approval.
 - 1. Miguel Garcia provides feedback on the item for discussion.
 - 2. Michael Stefanowicz provides some perspective the review process and refers to CT State SDC review process.
 - 3. Provost LaPierre Dreger provides perspective on the topic. More detailed and step by step processes are being developed. Email boxes are being developed to move policies along.
 - 4. Alan agrees discussion was sufficient for the topic and no motion is needed at this time.
- c. Academic Standards Committee (Julie Casper Roth)
 - i. Julie Casper Roth discusses the next steps for Academic Standards Committee on the campuses and will there be a state-wide committee.
 - ii. Elle Van Dermark asks for clarity on what is required from the College Senate at this time. Senators discuss.
 - 1. Motion: Charge a standing committee of the Senate for Academic Standards
 - a. Seconded

- b. Further Discussion from the Senators regarding the specifics with Academic Standing Committees.
 - c. Miguel Garcia moves to table this motion to next meeting
 - i. Robert Prior seconds the motion.
 - 1. Miguel Garcia suspends motion to have Provost LaPierre Dreger to provide clarification for grade appeals with campus deans.
 - d. **Vote: Motion to Table discussion**
 - i. Support to Table: 22 Votes
 - ii. Opposed: 1 Vote
 - iii. Abstention
 - iv. Motion Passes. Tabled to next meeting.**
 - d. Resolution from Capital Community College (Shayla Saltzman)
 - i. Seth Freeman provides clarity on the adoption from Capital on faculty ratios between full-time and part time faculty.
 - 1. Item requested to be on the next agenda for April. Elle Van Dermark Confirms.
 - e. Photo – Inaugural Senate 2023 (Angelo Glaviano)
 - i. Angelo Glaviano provides thoughts on taking a photo of the CT State Senators and the inaugural group of members. Meeting would have to be in person.
 - ii. Moved to discussion at next meeting.
- 9. Motion to adjourn at 2:54pm**
- a. Seconded.
- 10. End of Meeting**
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Minutes Completed by:

Brian Kapinos

Brian Kapinos Ed.D
Secretary of the CT State College Senate
Regional Advising Director