

CT STATE COMMUNITY COLLEGE

Minutes for CT State College Senate

Date:	5/19/2023
Time Started:	12:01pm
Senators Present:	Sen Betty Riedinger; Sen Betty Riedinger; Sen Brian Kapinos; Sen Eileen Rhodes; Sen Felisha Guirand-Fleurimond; Sen Jennifer Natoli; Sen Joseph Selvaggio; Sen Kirstin Cullinane; Sen Lisa Boyko; Sen Michele Nye; Sen Nicole Marcoux-Bowen; Sen Patrick Veronneau; Sen Peter Bennett; Sen Pres Elle Van Dermark; Sen Sarah Cieglo; Sen VP John Fiorello; Sen. Allan Ballinger; Sen. Angelo Glaviano; Sen. Ariel Robinson; Sen. Asantewa Dawson; Sen. Bonnie Solivan; Sen. Crystal Wiggins; Sen. Crystal Wiggins; Sen. Crystal Wiggins; Sen. Jeremy Withnell; Sen. Mark Milewski; Sen. Mehrdad Faezi; Sen. Miguel A. Garcia III; Sen. Nicola Ricker; Sen. Peter Aster; Sen. Roberta Prior; Sen. Sandra Vitale; Sen. Sarah Perez; Sen. Stephen Kittredge; Sen. Stephen Kittredge; Sen. DeNeva Wilson; Sen. Thayne Trzepacz.
Additional Members:	Anisha Thomas, Colena Sesanker, Crystal Wiggins, David DiMattio, Dawn Bryden, Emily Santaniello, Hannelore Moeckel-Rieke, Jean Main, Jennifer Reynolds-Kaye, Jill Flanigan, Jillian Sullivan, CT State President John Maduko, John Paul Chaisson-Cardenas, Miah Dreger, Michael Stefanowicz, Moira Adams, Seth Freeman, Sohair Omar

Executive Council:

President: Elle Van Dermark
Vice President (Faculty): Nicola Ricker
Vice President (Staff): John Fiorello
Secretary: Brian Kapinos
Student Representative: Vacant

Progression of Meeting:

1. **Welcome and Call of Meeting to Order (Elle Van Dermark)**
 - a. Motion to accept the agenda (Van Dermark)
 - i. Motion to add a discussion about CPOS and the CT State Catalog by Roberta Prior
 - ii. Motion to add Course Capacity and Degree Works Resolutions by Felisha Guirand-Fleurimond

1. Motion to withdraw agenda as presented withdrawn (Van Dermark)
 2. ***Motion to accept agenda as amended passes (Cullinane) (motion passes 28-0).***
 - b. President Elle Van Dermark provides some comments on agenda and budget crisis facing CT State and shared governance.
- 2. Approval of Past Minutes**
- a. Motion to accept March and April Minutes (Prior)
 - i. No objections from CT State Senate
 - ii. ***Motion passes unanimously.***
- 3. Welcomed Speakers**
- a. President John Maduko (CT State President)
 - i. President Maduko provides thoughts on the budget crisis from Three Rivers Community College.
 - ii. President Maduko discusses concerns regarding Degree Works and Course Catalog issues.
 - iii. President Maduko discusses compensation and release. He asks for specific incidents regarding blockages to participation in the governance process.
 - iv. President Maduko explains that NECHE report is being finalized by CT State which is due June 1st.
 - v. President Maduko takes questions from the CT State Senate.
 - b. **Dr. Colena Sesanker, Chair, Faculty Advisory Committee to the Board of Regents for Higher Education**
 - i. Dr. Colena Sesanker provides updates to the CT State Senate on the Budget Crisis and perspective from the State House.
 - c. **Dean DiMattio and Sohair Omar (IRB Report Update to College Senate – documents attached)**
 - i. PowerPoint shared with College Senate on the CT State IRB update for July 2023.
- 4. Sub Committee Reports for College Senate**
- a. PT Membership in College Senate Update from Sub Committee
 - i. Ariel Robinson provides update to the College Senate.
 1. Motion to accept PT Membership the CT State College Senate
 2. Motion Seconded
 - a. Discussion from Senators on the subject. Topics include dual employment options and compensation for PT staff participating in CT State Governance.
 - i. Miah provides clarity on the charge which includes the membership of the body.
 - b. ***Motion passes 26-4-1.***
- 5. By Law's Committee: Presentation of By Laws**
- a. Sarah Perez presents update on the charter from the subcommittee.
 - i. Discussion starts with the CT State Senate. Discussion of logistics surrounding adopting the Charter.
 - ii. Motion to accept the Charter as written

1. Mike Stefanowicz provides perspective on specifics for limitations to body composition.
- iii. Motion to accept the bylaws as written with the option for future amendments presented by Roberta Prior

1. ***Motion passes unanimously 31-0-0***

6. Report From CT State Curriculum Congress

- a. Concern: Curriculum Congress circumventing Policy in Practice
 - i. Nicola Ricker reports on a concern surrounding Curriculum Congress making a change to a degree unanimously without sending it back down to SACC involving an early childhood degree with history requirements.
 1. Mike Stefanowicz shares that Curriculum Congress has been charged with reviewing curriculum and allows to minor changes that are not substantive. Options to discuss could be addressed with Curriculum Congress.

7. Old Business

- a. Compensation / Release Time for College Senate Members which includes CCP updates (*John Fiorello and Nicola Ricker for Faculty and Staff*)
 - i. John Fiorello provides update on work gathered from CT State Senate and specifically for CCP's. Challenges with who initiates the conversation between supervisors and Senators.
 - ii. Nicola Ricker provides context for Faculty with AR and Senate Work.

8. ***Allan Ballinger and Hannelore Moeckel-Rieke ask for continued discussion on the Report from CT State Curriculum Congress***

- i. Elle Van Dermark clarifies if there is a motion to return to the topic presented beforehand.
 1. (Discussion of a proposed motion) Hannelore Moeckel-Rieke asks to clarify the path for how modifications to proposals that come to a body are moved forward?
- ii. Miguel Garcia motions Senate leaders convey to Curriculum Congress leadership concerns about communications and processes between curricular levels and a lack of clarity there of
 1. Motion Seconded by Roberta Prior
 - a. Additional discussion from CT State Senators on the topic at hand. Both Allen Ballinger, Miguel Garcia and Mark Milewski provide comments. Concern from Mark Milewski on providing a statement to the Curriculum Congress on their process.
 - b. Interim Provost Miah Dreger provides perspective that the Curriculum Congress must provide updates to the College Senate per the charge.

1. ***Motion Passes 22-3- 6***

9. CT State Policies (*Unfinished from 3/24/2023*)

- a. BOT 3.3.3 Semester Credit Hour Requirements
 - i. Mike Stefanowicz states that we are going to hold on this policy related to the CBA and how NECHE views instructional hours.

1. **Tabled to next meeting**
- b. BOT 3.5.1 Granting of an Incomplete
 - i. Mike Stefanowicz and Roberta Prior discuss edits to policy language.
 1. Roberta Prior motions to vote on amended language to include statements in policy document presented to the Senate.
 - a. Motion Seconded
 - b. **Motion passes 29-0-0**
- c. BOT 3.5.2 Administrative Transcript Notations: Letters other than A-F
 - i. Mike Stefanowicz provides clarity on the two historical policies and additional language regarding titles in the proposed language
 1. Motion to accept administrative transcripts notions as presented.
 - a. Motion Seconded
 - b. Additional discussion from CT State Senate.
 - i. Edits to proposed language on titles specifically dealing with the Campus Dean of Faculty and other parties involved from CT State Senate. Elle Van Dermark provides clarity on the subject.
 - c. Friendly Amendment to accept edits by CT State Senate
 - i. Amendment Seconded
 - ii. **Motion to amend with edits passes 29-0-0**
- d. BOT 5.3 Student Insurance
 - i. Mike Stefanowicz provides clarity on change to cover language with students and student athletes / co-curricular activities.
 - ii. Motion to accept as revised
 1. Motion Seconded
 2. No debate from the CT State Senate.
 3. **Motion passes unanimously 28-0-0**
- e. BOT 3.3.7 English as a Second Language
 - i. Mike Stefanowicz provides clarity on the actual request which is only a name change from CT Community college system to CT State. Other issues within policy are not reflective on the specific vote presented. Additional discussions on the policy should be addressed at a later date.
 1. Motion to accept change as presented (name change only).
 2. Motion seconded
 - a. Discussion begins with CT State Senators. Miguel Garcia provides perspective on updates specifically with broader issues brought up at the last Senate Meeting. Additional Senators weigh in on the outside discussions specifically with this policy.
 - b. Issue brought up to address ESL designation to ESOL by Sarah Cieglo.
 - i. Miguel changes motion to accept name change which includes edits regarding ESOL. Motion seconded by Roberta Prior

1. ***Motion Passes 28-0-1 to include ESOL text change and name change.***

College Senate suspended for Break at 2:01pm.

College Senate Resumes at 2:07pm

10. College Inaugural Photo (*Update from Angelo Glaviano, Report from 4/28*)

- a. Angelo Glaviano provides update on college inaugural photo process. Selection of place to take photo in Haddam, CT at the Marina on 9/2 during CT State College Senate time
2. Motion to accept this proposition.
 - i. Motion Seconded.
 - ii. Discussion from CT State Senators regarding the drive and logistics of this motion.

1. Motion passes 27-1-0

11. Vote on Recording Senate Meetings, Attending/Participation (*Updates from 4/28*)

- a. Elle Van Dermark discusses concept to record meetings moving forward,
- b. Motion to allow meetings to be public but not recorded moving forward
 - i. Motion Seconded.
 - ii. Additional Discussion by CT State Senate. Hannelore Moeckel-Rieke discusses concerns regarding not recording meetings and provides an alternative. Alternative is discussed with Senate.
 - iii. Angelo Glaviano asks for clarification on why the Senate would not record meetings and legal issues associated with them.
 - iv. Allan Ballinger provides perspective on recording meetings and the initial motion which includes open meetings but not recording them.
 1. Additional comments from the Senators continues with concerns on both sides of the discussion. Options have been presented to use ChatGPT and WebEx Editing Services to include audio and other options.
 - v. Roberta Prior withdrawal second
 1. Motion Seconded
 - a. ***Motion is not passed 8-16-5. CT State Senate will move forward with recording meetings.***

12. Elle Van Dermark requests motion to extend to 3pm

- a. Motion seconded
- b. Additional discussion on the topic to also include meeting in the summertime with faculty off contract.
- c. ***Motion passes 26-1-1***

13. GCC- Discussion of Registration Time for Students (*Tabled from 4/28*)

- a. Roberta Prior motions for the registration portal to start at a consistent time for all 12 campuses as one single college which would be during normal business hours.
- b. Motion Second
- c. Discussion from College Senators. President Maduko provides clarity on the subject specifically with business hours for the community colleges.
- d. Miguel Garcia suggests amending the decision to provide an actual start time at 9am.

- i. Roberta moves to amends her motion to ask CT State Leadership to open the registration portal at 9am for all campuses.
- ii. Motion to amend accepted.
- iii. ***Motion passes 29-0-0***

14. New Business

- a. Proposed Meeting Dates & Times for Next Year
 - i. Elle Van Dermark provides context to new dates for next academic year and also to include extending Senate time and adjusting for the Curriculum Congress time.
 - ii. Motion to accept dates and times as presented.
 - iii. Motion seconded
 - iv. Discussion from CT State Senators.
 - 1. Roberta Prior proposes a bi-weekly structure but does not oppose specifically the dates. Additional discussion continues regarding the subject to not interfere with other committees.
 - 2. Miah Dreger provides context for the third week of the month as the specific dates for the college governance process.
 - 3. President Maduko provides context for future vision for CT state meeting days and other aspects to ensure meetings do not burden staff members.
 - 4. Friendly Amendment to separate the dates and times by Roberta Prior
 - a. Motion seconded.
 - b. Motion to accept dates as presented to align with CT State Governance cycle on the 3rd or 4th Friday of each month.
 - i. ***Motion passes 21-0-0***
 - 5. Motion to begin at 12:30pm and go to 3:30pm by Elle Van Dermark
 - a. Motion Seconded.
 - b. Proposal of friendly amendment to meet in the summer as necessary by the executive council.
 - i. ***Motion passes 19-3-1***

15. Elle Van Dermark to present issue for Sandra Vitale regarding the establishment of office hours for President Maduko.

- a. Elle Van Dermark provides clarity on the subject to include 1 hour of office hours.
- b. President Maduko asks for more logistical aspects of the office hours but is not opposed to a 1-hour office hour. More details to be discussed with this executive assistant.

16. Additional business to be pushed to next meeting. Items from HCC moved to next meeting and additional information is needed.

Meeting is adjourned at 3:09pm.

Minutes Completed by:

Brian Kapinos

Brian Kapinos Ed.D

Secretary of the CT State College Senate

Regional Advising Director for Connecticut State Community College